

LSP Training and Technical Assistance Program - Fiscal 2002

The NCES/NCLIS Library Statistics Program (LSP) is interested in supporting and carrying out a Training and Technical Assistance Program to improve the collection, reporting, and use of library statistics. The goal is to encourage innovation and best practices. State and Territorial library agencies, academic survey Library Representatives and others cooperating with the LSP are encouraged, either singly or working together, to develop proposals for Training or Technical Assistance beginning no later than August 1, 2002. In the past, LSP Training and Technical Assistance proposals have been funded in amounts ranging from \$1,000 to \$6,000.

The following outline should be followed in submitting a proposal for Training or Technical Assistance. A form is attached for your convenience.

1. Objectives of Training or Technical Assistance
2. Description of project, including location, activities, timeframe, etc.
3. Budget for programs
4. Amount requested from LSP
5. Name and address of agency submitting proposal and signature of requesting official
6. Name and address of official submitting report to LSP after project has been completed.
7. Method of evaluating results
8. Qualifications of technical personnel

Criteria for evaluating proposals will include the following:

1. Innovative and creative
2. Clear outcomes for improving collection, reporting and use of library data
3. Usefulness of outcomes to the LSP
4. Reasonable cost in proportion to outcomes
5. Program is well planned and positive results are achievable

States receiving training or technical assistance funding are required to submit written reports, including a summary and evaluation of results. As appropriate a description of program content, copies of materials presented must also be included with the final report.

For the FY 2002 program, requests may be submitted at any time up to August 1, 2002.

Please contact Denise Davis with any question. Denise may be reached by telephone (202-606-9200), fax (202-606-9203), or email (ddavis@nclis.gov).

Proposals may be submitted by email, fax or mail. If mailing, please send to: Denise Davis, NCLIS, 1110 Vermont Avenue, Suite 820, Washington, DC 20005-3552.

**LSP Training and Technical Assistance Program Assistance Proposal
Fiscal Year 2002**

State:

Name and address of agency submitting proposal and signature of requesting official :

If not State Data Coordinator or Library Representative, please include that information here:

Type of Assistance Requested:

Training Technical

Title of Assistance Project:

Objectives of Training or Technical Assistance:

Description of project, including location, activities, timeframe, etc.:

Budget for project/program:

Amount requested from LSP:

Name and address of official submitting report to LSP after project has been completed.

Method of evaluating results:

Qualifications of training personnel:

Qualifications of technical personnel: